

	<p><u>5.2 Brasted Landfill Site/Westerham Golf Course Development</u> It appeared that the infill project had come to an end. The road was much cleaner. The infill project at Cherry Lodge Golf Course (Biggin Hill) had also come to an end.</p> <p><u>5.3 Goodley Stock Road - HGV signage</u> Advisory signage now in place at both ends of Goodley Stock Road.</p> <p><u>5.4 A25/Goodley Stock Road Junction</u> Awaiting hedges to be cut by land owner. Concealed entrance sign advising of Farley Lane had disappeared. A request to replace had been made with KCC.</p> <p><u>5.5 Speed Watch Campaign</u> Cllr Rodgers had attended speed watch training in November. More trained volunteers were needed in order for a speed watch campaign to be run in Westerham. Assistant Clerk to liaise with Kent Police to see if Goodley Stock Road was suitable as a speed watch site. Assistant Clerk to investigate purchase/rent of speed strips.</p> <p><u>5.6 Speed Checks</u> Report noted.</p> <p><u>5.7 Road Safety Week, 23-29 November 2015</u> Assistant Clerk to promote event throughout the Town including the local primary schools and the Westerham Cyclery.</p> <p><u>5.8 Drainage Issues</u></p> <ul style="list-style-type: none"> • <u>Crockham Hill</u> Cllr Wesley had been in contact with KCC Drainage Team regarding drainage issues in Crockham Hill. • <u>Dropped Kerbs</u> It was discussed and agreed that the Assistant Clerk obtain KCC's dropped kerb application criteria to see if drainage issues were considered. <p><u>5.9 Parish Highways Seminar 2015 (KCC)</u> The Clerk had attended. Notes to be circulated.</p>	<p>DR</p> <p>DR</p> <p>DR</p> <p>DR</p>
6.	<p><u>Street Lighting</u></p> <p><u>6.1 Lighting Repairs</u> £410 & VAT lantern repair on Pitts Cottage.</p> <p><u>6.2 LED Lighting, Conversion of Sodium Heritage Lanterns</u> Conversion of Heritage Lanterns to LED near to completion. Our Street Light Contractor had advised that due to the yearly rolling maintenance programme that WTC had undertaken over the past few years WTC's Street lights were in good condition with up to another 5 years life and had advised at this point it would not be cost effective despite energy savings to change to LED for the part night residential street lights . The conversion of the remaining full night street lights in 2016/17 will be investigated once costings are received.</p> <p><u>6.3 Rosslare Close</u> A report had been received by members of the public that two of the three street lights were not working in Rosslare Close. The lights were not owned by KCC or WTC as the road had never been adopted since being built. WTC fixed the lights as a one off repair cost of £156.75.</p>	
7.	<p><u>Sevenoaks District Council</u></p> <p><u>7.1 Sevenoaks Joint Transport Board Meeting 8th December</u></p>	

	Assistant Clerk to circulate agenda when available for anyone wishing to attend. <u>7.2 Annual Review of Parking Charges 2016/17</u> Discussed and agreed that WTC supported the moderate 30p and 40p increase.	DR
8.	<u>Consultations</u> None.	
9.	<u>Financial Statement to 30 September 2015.</u> Noted. Query on £325 contingencies spend had been resolved.	
10.	<u>Budget 2016/17</u> Noted and proposed budget agreed.	
11.	<u>Correspondence</u> <u>11.1 M25 J5-7 Managed Motorways All Lane Running (POPE)</u> Possible issues effecting Westerham, air quality and noise, however hard to measure. The Clerk had forwarded to Churchill School to give them the opportunity to respond. Assistant Clerk to contact James Fox, SDC to find out if the school had air testing equipment within the grounds.	DR
12.	<u>Reports from Councillors</u> <ul style="list-style-type: none"> • Cllr Rodgers advised that the temporary traffic lights on the High Street should be removed in three weeks. Clerk will update at the next Council meeting. Cllr Willkie said that parking outside Larratt & Co Butchers was problematic whilst traffic lights in place and suggested the use of cones. The area had double yellow lines however deliveries were permitted. • Cllr Willkie again raised issue of dog mess in Crockham Hill. Assistant Clerk to raise with APOS Committee. • Cllr Proudfoot asked at the last meeting did the Emergency Plan cover incidents like the High Street being closed due to a fire. Assistant Clerk had requested that the Clerk clarify. • Cllr Proudfoot asked if public transport could be added to the agenda. It was clarified that public transport issues were not a standing agenda item but will be added as and when issues are raised. However, depending on the issue it may not be in the remit of the Highways and Lighting Committee and may need to be discussed at Council level. 	AH
13.	<u>Newsletter, web-site and Facebook</u> <ul style="list-style-type: none"> • The Westerham and Brasted Gazette was no longer being published. WTC were looking into other forms of local advertising including having an article in TN16 Magazine. • Road Safety Week - November 	
14.	<u>Matters for District and County Councillors</u> Road safety issues in Rysted Lane.	
15.	<u>Further Matters for Consideration at the next meeting</u> None	

16.	Date of next meeting Monday 1 st February 2016 LR and SW apologies.	
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The meeting was concluded at 9.30 pm

Minutes confirmed as a correct record:

Chairman