



# WESTERHAM TOWN COUNCIL

Minutes of the Highways and Lighting Committee Meeting held on Monday 1st February 2016 at 7.30pm in Russell House, Market Square, Westerham

Present: Councillors: Mrs L Rodgers (LR) Chairman

Mr N Proudfoot (NP) Mr D Le Breton

In attendance: Assistant Clerk: Mrs D Rogers (DR)

Item		Action
1.	Apologies for Absence Mr A Holman and Mr S Wilkie	
2.	Declarations of Interest not previously declared None	
3.	Minutes of the Meeting on 16 November 2015 Approved at the Council meeting on 25 January 2016.	
4.	Information items arising from the minutes of the previous meeting not dealt with elsewhere on the agenda 4.1 Hortons Way (road surface)  The planning application submitted for an 8 unit residential building had been unsuccessful. Assistant Clerk to contact businesses sited along Hortons Way regarding improving the road surface.	DR
5.	Highways 5.1 Parking in Westerham, Parking Working Group Notes from meeting held on 10 <sup>th</sup> December were noted.  • Parking in Hartley Road and Ash Road.  Parking on the grass amenity areas in Hartley Road and Ash Road had been raised by APOS Committee following complaints from residents and bollards being installed on the grassed areas had been suggested as a possible solution.  H&L discussed and agreed that a consultation with residents should be carried out to seek their views. Questions should include, do residents require parking, if so for how many vehicles? Do they have off street parking and/or a garage?  Do they use the garage if they have one? H&L felt that bollards on grass areas should be avoided and suggested if possible reducing their size would allow for more parking spaces which may alleviate the problem. Ownership and usage of the garages in Ash Road should be investigated. Assistant Clerk to discuss	

with Deputy Clerk.

5.2 Goodley Stock Road - HGV signage

Post with advisory HGV signage had been knocked down. Reported to KCC. Allan Gibbons, KCC, advised it had come to his attention that the post may have been installed in breach of ½ meter from the Highway rule. This could mean that the post cannot be installed at the same location. Assistant Clerk awaiting further update from KCC.

### 5.3 A25/Goodley Stock Road Junction

The hedges had been cut by the landowner. Assistant Clerk to look at purchasing a concealed road sign for Farley Lane.

### 5.4 Speed Watch Campaign

Presently there are not enough volunteers to keep the campaign running. The Assistant Clerk had recently met with Churchill Primary School who are keen to run their own speed watch initiative on the school drive and at the entrance to the school at Rysted Lane. The campaign is provisionally planned for w/c 22 February with support from Westerham's PCSO and Community Warden. The H&L Committee felt the initiative was a great idea.

#### 5.5 Speed Checks - London Road

Report noted. Several vehicles were speeding, frustratingly PSCO's are not able to issue speeding tickets. A request to Kent police to carry out a formal speed check along London Road had been requested by PCSO, Anne Kingscott

#### 5.6 Drainage Issues

#### 27a High Street, Westerham

The recent repair had re-opened and was a danger to road users. The fault had been logged with KCC as an emergency and had been fixed at the end of January.

#### Dropped Kerbs

Prior to the meeting the Assistant Clerk had circulated KCC's dropped kerb application criteria to the Committee and confirmed that drainage is considered.

#### 5.7 Parish Highways Seminar 2015 (KCC)

A hard copy of the Highways, Transportation and Waste Parish Seminars notes are available from the Assistant Clerk for Committee members to read.

#### 6. Street Lighting

## **6.1 Lighting Repairs**

- <u>Light above CCTV Column by Costa Coffee</u> The light is not WTC owned. However KCC and SDC refuse to take ownership of it despite SDC owning the CCTV camera and maintaining the lamppost. Due to the strategic location of the light it had been agreed that WTC would carry out a one off repair. The cost will be approximately £100.00.
- Column 146 High Street minor repair carried out.
- **Rysted Lane** The light is not WTC owned. KCC and the school have advised the light does not belong to them despite the electricity being linked to the school lights. Due to the location of the light being at the entrance to the school ground it had been agreed that WTC would carry out a one off repair. The cost had been £79.75.

## 6.2 LED Lighting, Conversion of Sodium Heritage Lanterns

Conversion of Heritage Lanterns to LED is complete.

Costing for conversion of the remaining full night street lights had been received from our street lighting contractor and would be £5,645. It was

DR

DR

	agreed by the H&L Committee to complete the conversion during 2016/17.  6.3 Cormorant Place – replacement light.	
	WTC had been approached by the developer at Cormorant place who are	
	keen to replace the existing wall mounted street light on the property. WTC	
	had agreed in principle to this if the replacement light was in keeping with	
	others used along the high street and offered to pay for the LED part of a new	
	light as part of the LED conversion programme. This would cost WTC £245. The	
	developer would pay for the remainder of the new light costs. Developer to	
	confirm if they wish to proceed.	
	6.4 New Street Light	
	Vicarage Hill - Cllr Rodgers suggested a new street light to be put outside	
	the Old Vicarage, Vicarage Hill, High Street, Westerham. This stretch of	
	road was unlit and there had been a reported incident of a member of	
	the public being subjected to indecent exposure during the month of	
	November along this road. After discussion it was agreed that a cost	DR
	would be obtained for a new light.	
	London Road – Cllr Proudfoot raised that the area from Rosslare Close	
	towards the BP garage on London Road was very dark and would	
	benefit from an additional street light. It was discussed and suggested	
	that the Linden Homes development should ensure that the housing	
	development was adequately lit at the entrance onto London Road.	
	Assistant Clerk to raise with Planning Committee.	DR
	<ul> <li>Replacement light under Yew Tree, St Mary's Church</li> </ul>	
	Cllr Le Breton advised that the light is working but it is close to the ground	
	and does not give off much light. Assistant Clerk to obtain alternative	D.C.
	lighting options and costings.	DR
7.	Sevenoaks District Council	
	7.1 Sevenoaks Joint Transport Board Meeting 8th December	
	Nothing to note for Westerham. A copy of the minutes are available from the	
	Assistant clerk. The next meeting is on the 8th March. Cllr Proudfoot to attend. If	
	permission is granted from the Chair he will raise parking and bus service	
	provisions for Westerham.	
	7.2 Defra Consultation – Review of Local Air Quality Management – Changes to	
	guidance and reporting	
	Noted.	
8.	Public Transport	
	8.1 Buses to Sevenoaks and Oxted	
	Cllr Proudfoot felt that the bus services do not fit the town and the needs of	
	commuters are not met. Buses start too late and finish too early. Also the bus to	
	Sevenoaks is very expensive and gives no incentive to stop using a car. Cllr	
	Rodgers said that the issues had been raised before but that no changes were	
	made. Cllr Proudfoot to raise at the next JTCB meeting. H&L Committee felt	
	that the bus companies should be invited to the Town Meeting. Assistant Clerk	DR
	to discuss with Clerk.	DI
9.	<u>Consultations</u>	
	9.1 Surrey County Council – Changes to local bus services	
	Noted	
	9.2 Lower Thames Crossing Route Consultation	
	Noted	

10.	Financial Statement to 31st December 2015.	
	Noted.	
11.	<u>Correspondence</u>	
	11.1 M25 J5-7 Managed Motorways All Lanes Running (POPE)	
	Noted	
	11.2 M20 Lorry Area: Invitation to Stakeholder Briefing	
	Noted	
	11.3 Air Pollution – Letter to David Boston Noted	
	Noted	
12.	Reports from Councillors	
12.	Cllr Proudfoot queried if a sign at the Long Pond Car Park advising a	
	visitors parking pass can be obtained from the Town Council was	DR
	correct. Assistant Clerk to look into.	
	Cllr Le Bretton attended the retailers By Pass drop in session.	
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13.	TN16 Magazine, web-site and Facebook	
	None.	
1.4	Matters for District and County Councillors	
14.	Outcome from meetings with SDC and KCC regarding Car Parking Working	DR
	Group Actions	
	Oloop Actions	
15.	Further Matters for Consideration at the next meeting	
10.	Hortons Way Road Surface	
	Date of next meeting	
16.	Monday 25 April 2016	

The meeting was concluded at 9.15 pm

Minutes confirmed as a correct record:

Chairman