

WESTERHAM TOWN COUNCIL

Youth and Community Committee

Minutes of the Meeting held on Monday 18th April 2016 at 7.30pm in
Russell House, Market Square, Westerham

Present: Councillors: Mr N Moore (NM) – Chairman
Mr A Bates (AB)
Mrs L Bird (LB)
Mr E Boyle (EB)

In attendance: Clerk: Mrs A Howells (AH)
Mr C Hennis - Playplace

Item		Action
1.	<u>Apologies for Absence</u> Apologies were received and accepted from Cllr Marsh – maternity leave.	
2.	<u>Declarations of Interest not previously declared</u> None	
3.	<u>Minutes of the Meeting on 8th February 2016</u> The Minutes had been approved at the Council meeting on 21 st March.	
4.	<u>Information items arising from the minutes of the previous meeting not dealt with elsewhere on the agenda</u> None	
5. 5(1) 5(2) 5(3)	<u>Youth Projects</u> <u>Westerham Youth Club</u> A report from Playplace had been circulated and it was noted that detached sessions had been running due to problems with the ceiling in the pavilion. The Clerk to find out when this was being mended. A two day football workshop had been delivered during the February half term by Charlton Athletic F.C.'s community team and nine young people had attended. The young people engaged well and expressed a wish to take part in future sessions. <u>Edenbridge Commissioned Youth Work</u> The minutes from the meeting held on 13 th January were circulated, together with the agenda for the meeting on 6 th April. <u>KCC Youth Commissioned Work</u> Mr Hennis explained that the KCC Youth Commissioned bid was for a pot of	AH

5(4)	£88,000 to cover the Sevenoaks District and 25% of the youth population needed to be engaged. The bid closing date was 21 st April and the outcome would be known in July.	
5(5)	<u>Sevenoaks District Youth Advisory Group (YAG)</u> The next meeting was on 28 th April; no Councillors were able to attend.	
5(6)	<u>Ghost Light proposal</u> Cllr Boyle reported he was waiting to hear from the Ghost Light project leaders about the way forward.	
5(7)	<u>IPAG Meeting</u> Cllr Bates reported that he had been invited to attend the meeting on 29 th March due to the anti-social behaviour in Westerham. At the meeting there was a presentation on Scams & Internet Crime. The meetings were quarterly and the next one was on 14 th June, Cllr Bates would be attending. Following the IPAG meeting Cllr Bates had arranged a tour of Westerham with the PCSO, Sgt Beresford and Ms Sillett from the SDC CSU. They had visited Westerham Hall, the KGF Pavilion, the site of the youth shelter and the Bowls Club. It was noted that WTC could request a Police Exclusion Order. <u>Youth Forum</u> A very good meeting had been held with three young people on 10 th March at Westerham Hall. Cllrs Moore, Boyle and Bates had attended together with the Hall Manager, PCSO and two Hall Committee members. This had been a constructive meeting and the young people were working towards the youth shelter being reinstated. However it had been disappointing to learn that a few days later there had been £800 worth of damage to the windows of the Hall; not by those present at the Forum. Following discussion it was agreed to arrange a further meeting as soon as possible.	
6.	<u>Community Issues</u>	
6(1)	<u>Community Warden: update</u> A report had been received from Steve Grange outlining his activities since the last meeting. Cllrs thanked Steve for his report.	
6(2)	<u>Police: update</u> A report had been received from PCSO Anne KingScott outlining her activities since the last meeting. Cllrs thanked Anne for her report.	
6(3)	<u>Town Partnership</u> The next meeting of WTP was on 12 th May; Cllr Bird to attend.	
6(4)	<u>Christmas Lights</u> Cllr Boyle reported that a wash up meeting had not taken place yet. Following discussion it was agreed that increased WTC budget would be used to pay for the skeins, lights on street lights and Christmas tree lights. Any further lights discussed or requested by WTP would be facilitated by WTC only after receipt of payment.	
6(5)	<u>Eden Valley Tourism Forum</u> The Clerk would monitor the Agendas for items relevant to Westerham. The next meeting was taking place on 26 th April.	
6(6)	<u>Edenbridge Warden</u> A meeting had taken place on 13 th April, apologies had been sent.	
6(7)	<u>Edenbridge Partnership</u> The Clerk would monitor the Agendas for items relevant to Westerham.	

6(8)	<u>Sevenoaks Health Action Team</u> The Clerk had sent apologies for the meeting on 28 th January. The agenda and minutes had been circulated.	
6(9)	<u>Fullers Hill Public Toilets</u> The Clerk reported that a letter had been received from the cleaning contractors stating that following the introduction of the National Living Wage from 1 st April there would be a small weekly increase of £3.78 +VAT; this was agreed.	
6(10)	<u>Churchill School</u> The new Head Teacher had attended the Annual Town Meeting and was keen to continue the work between the School and WTC. Following the Town Meeting an email had been received from Valance School who wished to establish links with WTC. It was agreed to visit the School, the Clerk to arrange.	
6(11)	<u>Crockham Hill School</u> The Clerk to arrange a visit of the School Council.	AH
6(12)	<u>Sea Cadets/Drill Hall</u> Cllr Ogden and Holman had attended the ceremony on 14 th April where Commander Jan Dean was presented with the Roddie Casement Sword. Congratulations had been sent.	AH
6(13)	<u>Tourism</u> The Clerk was still investigating the Tourist Information sign.	
6(14)	<u>Forget-me-not Café</u> The Clerk reported that attendance had been increasing with each session and continued to be well received.	
6(15)	<u>Locate – Biggin Hill Airport</u> Cllr Boyle had attended the meeting on 22 nd March and reported that this was an impressive operation and he would be attending in the future. The Airport has plans for expansion and funded 25 apprenticeships per year, 43% were from the TN post codes. Following discussion it was agreed that the Clerk would find out details from Bromley College about entry requirements for courses.	AH
7.	<u>Youth Club Tender</u> Due to the KCC Youth Commissioned Work this would be discussed once the outcome of the Commissioning was known. The Clerk reported that she had recently attended an SLCC Conference and there had been a training session on the new Procurement legislation. Consequently the Clerk had recommended to F&GP and it had been agreed that legal advice was taken on the draft tender document once it had been approved by Y&C.	AH
8.	<u>Half-term Family Fun session</u> The report from the February half term Family Fun session had been circulated. This had been well attended and excellent reports had been received about the face painter.	
9.	<u>Consultations</u> None	
10.	<u>Financial Statement to 31st March 2016</u>	

	<p>This had been circulated and there were no queries. Following discussion it was agreed to roll the following: £3000 to grants for the Ghost Light project £1000 to grants for the Town Sign and Talking Statues £1000 to Bonneval £500 to Memory Café £300 to Summer Play Scheme £200 to Tourism</p>	
11.	<p><u>Correspondence</u> The following correspondence was noted: 11.1 Sevenoaks District Seniors Action Forum 11.2 Oast to Coast – Spring 2016</p>	
13.	<p><u>Reports from Councillors</u> None</p>	
14.	<p><u>TN16 and web-site</u> None</p>	
15.	<p><u>Matters for District and County Councillors</u> None</p>	
16.	<p><u>Further Matters for Consideration at the next meeting</u> None</p>	
17.	<p><u>Date of next meeting</u> Monday 13th June 2016</p>	

The meeting was concluded at 9.35 pm

Minutes confirmed as a correct record:

Chairman