

WESTERHAM TOWN COUNCIL

Youth and Community Committee

Minutes of the Meeting held on Monday 8th February 2016 at 7.30pm in
Russell House, Market Square, Westerham

Present: Councillors: Mr N Moore (NM) – Chairman
Mr A Bates (AB)
Mr E Boyle (EB)

In attendance: Clerk: Mrs A Howells (AH)
PCSO A KingScott

Item		Action
1.	<u>Apologies for Absence</u> Apologies were received and accepted from Cllr Bird – holiday and Cllr Marsh – unwell.	
2.	<u>Declarations of Interest not previously declared</u> None	
3.	<u>Minutes of the Meeting on 9th November 2015</u> The Minutes had been approved at the Council meeting on 7 th December.	
4.	<u>Information items arising from the minutes of the previous meeting not dealt with elsewhere on the agenda</u> None	
5. 5(1)	<u>Youth Projects</u> <u>Westerham Youth Club</u> Cllrs Boyle and Bates had visited the Youth Club last Thursday to talk about the Ghost Light proposal. Cllr Bates had visited earlier this evening and reported that there had been an incident which was discussed. Prior to the Youth Club commencing the Doctors Surgery had called the Police as a group of young people had been noisy and abusive around Russell House. A report from Playplace which included letters from some of the young people in support of reinstating the youth shelter had been circulated. Following lengthy discussion it was agreed not to respond in writing but that Cllr Moore would visit the youth club and talk to the young people. Playplace and the young people had also requested a Youth Forum meeting which Cllr Moore would also discuss with them.	

5(2)	Playplace had requested support for a bid for KCC's Early Help & Prevention Grants. Following discussion it was agreed to support this bid as there were some acute issues in the town relating to young people who were NEET. <u>Edenbridge Commissioned Youth Work</u>	AH
5(3)	Cllr Marsh had sent her apologies for the meeting on 13th January. The minutes had been circulated; the next meeting was on 6th April. <u>KCC Youth Commissioned Work</u>	
5(4)	Cllr Marsh and the Clerk had attended a meeting on 4th February which was hosted by SDC with a view to discussing the needs and interests of local town and parish councils; the report from Cllr Marsh was circulated. KCC was proposing to issue the tender document on 15th February. A meeting on 18th February had been set up with a range of organisations to discuss the tender after it has been published; headed by Sevenoaks Town Council. Cllr Bates hoped to attend. <u>Sevenoaks District Youth Advisory Group (YAG)</u>	AB
5(5)	The minutes from the meeting on 22nd October and the Agenda for 28th January had been circulated. No young people from Westerham had attended. <u>Ghost/Light proposal</u> Cllr Boyle reported that six young people had been interested in the Ghost Light project. Another visit to the youth club was planned to confirm the interest.	
6.	<u>Community Issues</u>	
6(1)	<u>Community Warden: update</u> A report had been received from Steve Grange outlining his activities since the last meeting. Cllrs thanked Steve for his report.	
6(2)	<u>Police update</u> PCSO Anne KingScott attended the meeting to introduce herself to the Committee and her report was circulated. Anti-social behaviour was discussed and PCSO KingScott and KCC Community Warden Steve Grange were visiting the Youth Club on Thursday.	
6(3)	<u>Town Partnership</u> The next meeting of WTP was on 17th February, Cllr Bates would attend.	AB
6(4)	<u>Christmas Lights</u> Cllr Boyle reported that the invoice was being finalised and a wash up meeting was planned.	
6(5)	<u>Eden Valley Tourism Forum</u> The Clerk would monitor the Agendas for items relevant to Westerham.	
6(6)	<u>Edenbridge Warden</u> Cllr Bird and the Clerk had attended the meeting on 13th January and given notice that WTC would not contribute after the financial year 2016/17. The Chairman had thanked WTC for their past support of the role and for giving the advance notice. The Edenbridge Warden had recently helped WTC Grounds Maintenance Operative to clean the paths in the Crockham Hill garden and cleaned the graffiti off the KGF pavilion, skatepark and playground equipment.	
6(7)	<u>Edenbridge Partnership</u> The Clerk would monitor the Agendas for items relevant to Westerham.	
6(8)	<u>Sevenoaks Health Action Team</u>	

6(9)	<p>The Clerk had sent apologies for the meeting on 28th January. The agenda and minutes had been circulated.</p> <p><u>Fullers Hill Public Toilets</u></p> <p>The Clerk reported that following the agreement at Council to complete the transfer of the toilets from SDC to WTC once confirmation was received from SDC that they would give a grant equal to the amount of the business rates; the matter was now being referred to SDC Legal Department.</p>	AH
6(10)	<p><u>Churchill School</u></p> <p>Cllrs Bates, Ogden and Wesley attended the visit of the School Council. This had been an excellent meeting with the young people discussing and passing on their comments about what they would like to see in Westerham. This information would be passed to the Design Statement meeting and the WTC Strategy meeting.</p>	
6(11)	<p><u>Crockham Hill School</u></p> <p>Cllr Ashley had visited the School Council to ask for their views for the Design Statement. The School Visit were very interested in visiting the council offices; the Clerk to arrange.</p>	
6(12)	<p><u>Sea Cadets/Drill Hall</u></p> <p>Cllr Proudfoot attended the Westerham Sea Cadet's Awards ceremony on 10th December. He reported that the Westerham group performed very well taking full advantage of the activities available in the area. As a result the cadets had had a wide range of enriching experiences and were a keen and cohesive group across the full age range covered. There were many individual awards made but as a 'ship's company' the Cadets had also performed very well. They are much to be commended.</p>	
6(13)	<p><u>Tourism</u></p> <p>The Clerk was still investigating the Tourist Information sign.</p>	
6(14)	<p><u>Forget-me-not Café</u></p> <p>The Clerk reported that attendance had been increasing with each session and continued to be well received.</p>	
7.	<p><u>Youth Club Tender</u></p> <p>Due to the KCC Youth Commissioned Work this would be discussed at the April meeting.</p>	AH
8.	<p><u>Half-term Family Fun session</u></p> <p>The quote for the February half term session was circulated and a cost of £591.40 was agreed.</p>	
9.	<p><u>Summer Family Fun sessions</u></p> <p>The draft costs for the Summer Family fun sessions were circulated and agreed. It was noted that if the numbers attending a session exceeded 50 then a higher charge would apply due to the cost of materials.</p>	
10.	<p><u>Consultations</u></p> <p>10.1 KCC – Making the best use of the Mobile Library Service – The Clerk to investigate how this would affect Crockham Hill and then publicise if needed. 10.2 KCC - Expansion of Edenbridge Primary School – This was noted.</p>	AH

11.	<u>Financial Statement to 31st December 2015</u> This had been circulated and there were no queries.	
12.	<u>Correspondence</u> The following correspondence was noted: 12.1 Biggin Hill Airport – Invitation to attend meeting – Cllr Bates and Boyle to attend. 12.2 'Clean for the Queen' – WTC and KCC Warden Steve Grange were organising a litter pick on March 4 th 11am – 1pm. Churchill School eco committee would join the litter pick. 12.3 SDC – Spring Forum Housing & Health 12.4 Aqualisa wished to become more involved with Westerham, The Clerk to issue an invitation to the next meeting.	AB/EB AH AH
13.	<u>Reports from Councillors</u> Cllr Boyle reported that Nisa wished to make a donation to the Barley Charity. Cllr Bates reported that he would be attending the WSA AGM on 29 th February.	
14.	<u>TN16 and web-site</u> None	
15.	<u>Matters for District and County Councillors</u> Anti-social behaviour	
16.	<u>Further Matters for Consideration at the next meeting</u> Tender document Aqualisa visit Drill Hall	
17.	<u>Date of next meeting</u> Monday 18 th April 2016	

The meeting was concluded at 9.25 pm

Minutes confirmed as a correct record:

Chairman