

## WESTERHAM TOWN COUNCIL

### Youth and Community Committee

Minutes of the Meeting held on Monday 9<sup>th</sup> November 2015 at 7.30pm  
in Russell House, Market Square, Westerham

Present: Councillors: Mr N Moore (NM) – Chairman  
Mr A Bates (AB)  
Mrs L Bird (LB)  
Mr E Boyle (EB)  
Mrs H Marsh (HM)

In attendance: Clerk: Mrs A Howells (AH)

Item		Action
1.	<p>Cllrs congratulated Cllr Marsh on being declared runner up in the National Association of Local Council's (NALC) Star Awards for Young Councillor of the Year.</p> <p><b><u>Apologies for Absence</u></b> None</p>	
2.	<p><b><u>Declarations of Interest not previously declared</u></b> None</p>	
3.	<p><b><u>Minutes of the Meeting on 22d September 2015</u></b> The Minutes had been approved at the Council meeting on 12<sup>th</sup> October.</p>	
4.	<p><b><u>Information items arising from the minutes of the previous meeting not dealt with elsewhere on the agenda</u></b> P66 9 Forget-me-not Café – The Clerk reported that the first Café had been well supported and well received. The next one would be on 20<sup>th</sup> November.</p>	
5. 5(1)	<p><b><u>Youth Projects</u></b> <b><u>Westerham Youth Club</u></b> Cllr Bates reported that he had been visiting the Youth Club most weeks and the attendance had improved. He was concerned about the cannabis drug use at the Club. The report from Playplace was circulated and following discussion it was agreed to request that future reports include:</p> <ul style="list-style-type: none"> <li>• the ages of the young people</li> <li>• whether they were repeat or new attendees</li> <li>• how many they were engaging with</li> </ul>	

5(2)	<ul style="list-style-type: none"> <li>any intervention work</li> <li>the point of the activities</li> <li>outcomes</li> <li>request a strategy for dealing with young people and drug use</li> </ul> <p><b><u>Edenbridge Commissioned Youth Work</u></b></p> <p>The Minutes from the meeting on 7<sup>th</sup> October had been circulated. Information was included on the new KCC structure for the Early Help and Preventative Services.</p>	AH
5(3)	<p><b><u>KCC Youth Commissioned Work</u></b></p> <p>The Clerk reported that she had contacted KCC Cllr Parry regarding Westerham being included in the future commissioning. Following discussion it was agreed that Cllr Marsh would approach the Edenbridge group to consider including Westerham in their bid.</p>	HM
5(4)	<p><b><u>Ghost/Light proposal</u></b></p> <p>Cllr Boyle circulated the proposal and reported that this was a long term, not-for-profit performance arts project based in Westerham for young people aged 10- 18. This programme would bring young people together from a wide age range as a good starting point for social inclusion and cohesion and look at addressing Westerham' s specific issues of anti-social behaviour. This would involve weekly workshops and a show.</p> <p>Following discussion it was agreed in principle to donate a grant of £3,000 subject to seeing a plan for recruiting the young people.</p>	
7.	<b><u>Community Issues</u></b>	
6(1)	<p><b><u>Community Warden: update</u></b></p> <p>A report had been received from Steve Grange outlining his activities since the last meeting. Cllrs thanked Steve for his report.</p>	
6(2)	<p><b><u>Police update</u></b></p> <p>PCSO Humphreys had informed the Clerk that he was moving to Edenbridge and his replacement would be PCSO KingScott, this move would take place by 20<sup>th</sup> November. Cllrs thanked PCSO Humphreys for his positive contribution to the wellbeing of the Town over the last ten years. Cllrs wished to invite PCSO KingScott to their next meeting.</p>	AH
6(3)	<p><b><u>Town Partnership</u></b></p> <p>The minutes of the meeting on 28<sup>th</sup> October had been circulated and Cllr Marsh reported that there had been a good attendance at the meeting and a number of issues had been discussed including parking, Moorhouse Tile Works planning application and J5 slips. 32 businesses had signed up for Proud to do Business.</p> <p>Cllr Marsh also circulated a draft Shared Working Protocol and asked for any comments to be sent to her.</p>	HM
6(4)	<p><b><u>Christmas Lights</u></b></p> <p>Cllr Marsh reported that she and Cllr Boyle had been working with Westerham Town Partnership to provide an improved display for 2015.</p>	
6(5)	<p><b><u>Eden Valley Tourism Forum</u></b></p> <p>The Clerk would monitor the Agendas for items relevant to Westerham.</p>	AH
6(6)	<p><b><u>Edenbridge Warden</u></b></p> <p>The minutes of the meeting were circulated and following discussion it was agreed that the Clerk and Cllr Bird would attend the next meeting on 13<sup>th</sup> January with a view to discussing WTC's concerns that they were not</p>	

6(7)	currently receiving value for money from the contribution and to give notice that this would not be renewed in year commencing 2017/2018. <b><u>Edenbridge Partnership</u></b> The Clerk would monitor the Agendas for items relevant to Westerham.	LB/AH
6(8)	<b><u>Sevenoaks Health Action Team</u></b> The Clerk had attended the meeting on 29 <sup>th</sup> October and reported on the success of the first Forget-me-not Café. A useful leaflet from KCC Library regarding Dementia - Find books at your local library was provided.	
6(9)	<b><u>Fullers Hill Public Toilets</u></b> Cllr Ogden and Wesley were meeting SDC on 26 <sup>th</sup> November and the payment of business rates for public toilets was on the Agenda. The letter from the cleaning contractor was circulated and the additional wages were being increased due to the minimum wage rise, a total of £6.06 per month plus VAT this was agreed.	
6(10)	<b><u>Churchill School</u></b> The School Council were visiting on 10 <sup>th</sup> November, Cllr Bates to attend. Cllr Ogden had prepared a draft agenda for the meeting which was agreed as helpful.	AB
6(11)	<b><u>Crockham Hill School</u></b> There was nothing to report.	
6(12)	<b><u>Sea Cadets/Drill Hall</u></b> There was nothing to report.	AH
6(13)	<b><u>Tourism</u></b> The Clerk was still investigating the Tourist Information sign.	
7.	<b><u>Budget 2016/17</u></b> A proposed budget had been circulated and following discussion it was agreed to increase the Christmas lights budget to £3,000 and play provision to £2,000; giving a budget of £33,500. This would be an increase of £2,000.	AH
8.	<b><u>Half-term Family Fun Session</u></b> A report had been circulated and very good feedback had been received from parents attending the session. The face painter had been very well received.	
9.	<b><u>Youth Club Contract</u></b> The contract had been circulated and it had expired on 31 <sup>st</sup> March 2015. Following discussion it was agreed to go out to tender for the youth provision in Westerham. Cllr Marsh and the Clerk would draft a document for circulation. Once agreed this would then be sent out with a return date of the beginning of February in readiness for the next Y&C meeting.	HM/AH
10.	<b><u>SDC Unauthorised Encampments Guide</u></b> The Guide had been provided by SDC and had been circulated to all Cllrs.	
11.	<b><u>Consultations</u></b> 11.1 The Commissioning of Kent Adults Health Improvement Scheme consultation – Cllr Moore to respond.	NM

12.	<b><u>Financial Statement to 31<sup>st</sup> September 2015</u></b> This had been circulated and there were no queries.	
13.	<b><u>Correspondence</u></b> The following correspondence was noted: 13.1 New Joint Model between CCG and KCC 13.2 Sevenoaks District Seniors Action Forum – Newsletter November 215 13.3 SDC Last call for Community Plan consultation 10 <sup>th</sup> November.	
14.	<b><u>Reports from Councillors</u></b> Cllr Marsh reported that together with WTP and a representative from SDC they had visited the retailers to discuss free mystery shopping for their business and discussed its benefits.	
15.	<b><u>Newsletter and web-site</u></b> None	
16.	<b><u>Matters for District and County Councillors</u></b> None	
17.	<b><u>Further Matters for Consideration at the next meeting</u></b> Youth Provision Ghost/Light proposal	
18.	<b><u>Date of next meeting</u></b> Monday 8 <sup>th</sup> February 2016	

The meeting was concluded at 9.30 pm

Minutes confirmed as a correct record:

Chairman