

Resolved: that the minutes be adopted.

5.2 Planning and Development – 04.06.15

p11, item 8, Village Design Statement -A meeting had taken place with SDC on 6th July. WTC currently had a Village Design Statement (VDS) dated 2000, that now required reviewing and updating. A review will take approximately 12 months and the new plan will be for the next 15 years. SDC will pay for the cost of publishing Westerham's new VDS document. Volunteers were required from all parts of the community. An invitation will be sent to all community groups inviting them to take part. A start up meeting was planned for September.

p11, item 10, Linden Homes development of old Churchill School site – Linden Homes will be holding an initial public consultation on Friday 24 July at Westerham Hall.

Members of the Planning Committee approved the Minutes.

Resolved: that the minutes be adopted.

5.3 Planning and Development – 18.05.15

Members of the Planning Committee approved the Minutes.

Resolved: that the minutes be adopted.

5.4 Planning and Development – 02.07.15

Members of the Planning Committee approved the Minutes.

Resolved: that the minutes be adopted.

5.5 Allotment, Playing Fields and Open spaces (APOS) – 08.06.15

Cllr Ogden presented the minutes.

p15, item 9.6 Costells Meadow car park and item 11, King Georges Pavilion redevelopment project needed to be seen as one project not separate.

p15, item 10.8, Tree Survey – A survey had been completed.

Members of the APOS Committee approved the Minutes.

Resolved: that the minutes be adopted.

5.6 Youth and Community – 15.06.15

Cllr Moore presented the minutes.

p17, item 5.2. A meeting with Playplace had taken place on 11 June to discuss low attendance. Playplace had been asked to present a plan to the Y&C Committee by September with steps being taken by Playplace to increase attendance. Playplace contract renewal is due in April 2016. If there is no improvement within the next few months then 3 month notice will be given. Cllr Bates reported that he had attended a youth club run by Playplace at Edenbridge who had reported they were having the same problem with low attendance.

p19, item 7.9 Fullers Hill Public Toilets – Rates will need to be paid for the toilets, which will be a considerable cost to WTC. AW advised that KALC were looking into a Rates Appeal Bill and the issue needed close monitoring.

p19, item 7.10 – Churchill School – A return visit had been arranged for September.

Members of the Youth and Community Committee approved the Minutes.

Resolved: that the minutes be adopted.

5.7 Highways and Lighting – 22.06.15

Cllr Rodgers presented the minutes.

p25, item 5.2 Brasted Landfill Site/Westerham Golf Course Development - Cllr Rodgers reported that she had spoken to the Manager who advised that he felt the lorries were not from his development. Cllr Rodgers to contact Cherry Lodge Golf Course, Biggin Hill.

Members of the Highways and Lighting Committee approved the Minutes.

LR

	<p>Resolved: that the minutes be adopted.</p> <p>5.8 Finance and General Purposes – 29.06.15</p> <p>Cllr Wesley presented the minutes.</p> <p>p29, item 5.5 – AW reminded Councillors that there were good reasons for the convention that they should not represent the Council on their own and asked all Councillors to respect this.</p> <p>p29, item 7.1 Lease Renewal - The minutes should read, no break clause instead of no get out clause. AW advised that the lease had now been agreed.</p> <p>Members of the F&GP Committee approved the Minutes.</p> <p>Resolved: that the minutes be adopted.</p>	
6.	<p><u>Crockham Hill War Memorial Playing Field Trust</u></p> <p>The Minutes from the meeting on 2nd June 2015 were noted</p> <p>Council agreed that item 4, to meet and share agendas between CHWMPF Trust and Crockham Hill Playing Field Committee was a good idea.</p>	
7.	<p><u>Finance</u></p> <p>7.1 Cheque List to 30th June 2015</p> <p>Cllr Wesley reported that F&GP had approved the Cheque list and brought to Council's attention CHWMPF spend and the renewal of annual insurance policy with Zurich Municipal.</p> <p>7.2 Committee Accounts to 30th June 2015</p> <p>There were no queries on the accounts.</p>	
8.	<p><u>Darent Overflow Car Park – planning permission and funding</u></p> <p>Cllr Wesley advised that planning permission had been granted and presented Council with an additional paper for consideration.</p> <p>In brief, SDC had offered a further £5,000 in funding which approximately equated to the cost difference between SDC and WTC's best estimate.</p> <p>The shortfall is thereby reduced to £2,678 minus the fencing cost of £950 in the SDC estimate.</p> <p>AW said for the benefit of the Town he was keen for the project to move forward and proposed if all Councillors were happy that WTC fund from our General Reserve the maximum shortfall of £2,678. Voting - unanimous.</p> <p>Resolved: To spend £2678.00 from the General Reserve to fund the shortfall for the Darent overflow car park.</p>	
9.	<p><u>To consider Lease Proposals – Winnies Pre-school on Council land</u></p> <p>Following a meeting held on 16th June with KCC, Winnies Pre-school and WTC, Winnies were given a 12 months extension to stay at their current site within Churchill School and had been offered a 10 year loan to enable a prefab building to be purchased by Winnies. In a letter to the Council dated 21 June 2015, Winnies requested assistance with relocating the setting on WTC owned land.</p> <p>The Council agreed in principle to allow the use of WTC land, adjacent to the Churchill School, for the re-siting of the pre-school setting.</p> <p>Subject to the necessary approvals and permissions being obtained, including those required by SDC Planning, KCC, School and Diocese, Council would be prepared to enter into a lease with the Winnie's Charitable Trust for a period of 20/25 years in respect of an area of land as yet to be defined.</p>	

10.	<p><u>To consider proposal for Crockham Hill Garden Memorial</u></p> <p>Cllr Wesley read a letter from Derek Newton, Treasurer of Crockham Hill Playing Field Committee (CHPFC).</p> <p>WTC approved the placement of the Memorial in the Village Garden.</p> <p>WTC also approved the role of Council in receiving a donation which will meet the costs to be incurred, placing the order and going forward to take over ownership, insurance and maintenance liabilities.</p> <p>WTC want to be sure that the installation specification was adequately robust to minimise future care and maintenance costs and satisfies appropriate Health and Safety and Risk Assessment guidelines. It was agreed that the Council's representative to liaise with CHPFC over these aspects will be Cllr Stuart Wilkie.</p> <p>Regarding fundraising, if the opportunity arose to raise more than the actual contract cost, WTC would ask that a reasonable amount be transferred to us as a way of endowing the projects repair and maintenance costs and any such sum would be separately identified in our reserves.</p> <p>WTC was keen to see the memorial established in the best surroundings possible. Cllr Wilkie will review the quality and finish of the slabs surrounding the memorial and those comprising the pathway. Council will be helpful towards costs, within reason, that might arise from improving this aspect.</p> <p>Cllr DLB suggested that the Mayor of London should be approached for a donation as it was children from London involved in the tragedy.</p>	DM
11.	<p><u>To consider King George's Field pavilion refurbishment</u></p> <p>Proposals for refurbishing the pavilion had not been received yet from Bond Bryant. It was agreed to carry this over to next meeting.</p>	DM
12.	<p><u>To consider a representative to Edenbridge & Westerham CAB</u></p> <p>Council were very pleased that CAB would be returning to Westerham for two sessions per month at Westerham Hall. It was agreed Cllr Wesley would represent Westerham on the CAB Board for a period of 12 months after which time this will be reviewed. Cllr Wesley to write a letter confirming this.</p>	AW
13.	<p><u>To consider preliminary report from Tree Survey</u></p> <p>Cllr Ogden presented the report which was discussed and noted. The total cost of £7,930 at would be funded from the general reserve fund.</p> <p>Cllr Ogden confirmed that the Chestnut Trees from Beggars Lane had been included in the survey. Council must build into future budgets tree work/maintenance as this will be an ongoing process. However all tree data is now mapped and next time the process will be quicker and cheaper. It was agreed the next step is to go out to tender for the work from the Tree Survey.</p>	DM
14.	<p><u>Consultations</u></p> <p>Cllr Esler advised that the Boundary Commissions Consultation had been extended until 26th July and encouraged all to respond. The consultation was about re-drawing all KCC divisions, which would place Westerham and Crockham Hill in an area to be called Sevenoaks Rural as opposed to Sevenoaks West and come under Edenbridge rather than SDC.</p> <p>Cllr Wesley said that WTC had objected and would circulate WTC's response.</p>	AW

15.	<p><u>Correspondence</u></p> <p>15.1 Letter of thanks for grant from Holy Trinity Church, Crockham Hill – noted. 15.2 Letter of thanks for grant from St Mary's Church, Westerham – noted.</p>	
16.	<p><u>Reports from Councillors on relevant activities</u></p> <p>Cllr Ogden – There had been an accident at the Skate park, where a child not wearing shoes had cut their foot. Cllr Ogden thanked Cllr Wesley and Debbie Marshall, Deputy Clerk for dealing with the matter. Cllr Ogden thanked a group of students from Sevenoaks School who provided a working party to clear some of the overgrown allotments at Currant Hill Allotment site. Cllr Proudfoot attended CPRE AGM. Notes available from office. Cllr Le Breton thanked Cllr Proudfoot for attending as he had not been able to. Cllr Bates – had been working on Long Pond tidy up and advised that a noticeboard would be installed as part of the of the final stage of the project. Cllr Holman reported that Westerham Football Club would like to meet with WTC to discuss their proposal of a Westerham Cricket Club for 2017. Cllr Wesley was happy to meet and discuss in line with the KGF review. Deputy Clerk to arrange a meeting. Cllr Rodgers reported that yellow lines had been painted in Black Eagle Close. Unfortunately no notice was given to residents to refrain from parking on the road therefore the yellow line markings were incomplete. Cllr Esler had raised the issue of the A25's road surface at the Sevenoaks Joint Transportation Board Meeting held in June. KCC had responded by saying that they would look into the matter.</p>	DM
17.	<p><u>Westerham and Brasted Gazette & web-site</u></p> <ul style="list-style-type: none"> • Cleaning of Churchill and statues • Village design Statement • Car Parking Working Party 	
18.	<p><u>Matters for District and County Councillors</u></p> <p>Cllr Maskell will be opposing Catholic Church planning application at SDC meeting on Friday 30 July.</p>	
19.	<p><u>Further matters for consideration at the next meeting</u></p> <p>Cllr Esler requested a slot at future Council meetings</p>	
20.	<p><u>Date of next meeting</u></p> <p>Monday 12th October 2015</p>	

The meeting was concluded at 9.10 pm
Minutes confirmed as a correct record:

Chairman