

## WESTERHAM TOWN COUNCIL

### Youth and Community Committee

Minutes of the Meeting held on Monday 15th June 2015 at 7.30pm in  
Russell House, Market Square, Westerham

Present: Councillors: Mr N Moore (NM) – Chairman  
Mr A Bates (AB)  
Mrs L Bird (LB)  
Mr E Boyle (EB)  
Mrs H Marsh (HM)

In attendance: Clerk: Mrs A Howells (AH)

Item		Action
1.	<b><u>Apologies for Absence</u></b> None	
2.	<b><u>Declarations of Interest not previously declared</u></b> None	
3.	<b><u>Minutes of the Meeting on 20<sup>th</sup> April 2015</u></b> The Minutes had been approved at the Council meeting on 20th May.	
4.	<b><u>Information items arising from the minutes of the previous meeting not dealt with elsewhere on the agenda</u></b> None	
5. 5(1)	<b><u>Youth Projects</u></b> <b><u>KCC Youth Worker</u></b> An email had been received reporting that not many young people had been seen, only 2 – 4 each week. KCC had been informed that many of the young people that had been accessing the bus were now working so this would coincide with the lack of numbers.	
5(2)	<b><u>Westerham Youth Club</u></b> Playplace had sent a report on 10 <sup>th</sup> June stating that numbers had dipped again. They were changing from a Tuesday to a Monday evening and keeping Thursdays. They were hoping to organise a scuba diving trip. The team were going to meet the young people off the school buses and engage with them. On 15 <sup>th</sup> June Playplace were pleased to report that 12 young people attended a successful Thursday session and five young people had signed up for a Scuba session.	

5(3)	<p>Cllr Bates had visited the Youth Club last Thursday and Cllr Bird had popped in on her way to the meeting.</p> <p>Cllr Bates was going to visit one of the Youth Clubs in Edenbridge and would report back to the Committee.</p> <p><b><u>Edenbridge Commissioned Youth Work</u></b></p> <p>Information had been received from the Consortium regarding the Annual Report 2014-15.</p> <p>Cllr Ogden had sent a draft email to be sent to the Consortium regarding her no longer being a member of Y&amp;C, this was agreed.</p> <p>Following discussion it was agreed that Cllrs Bates and Marsh would like to attend future meetings.</p>	AB
6.	<p><b><u>Youth Strategy/Anti-Social Behaviour</u></b></p> <p>An out-reach programme called No Bother is planned for Westerham, commencing on 24<sup>th</sup> June for 12 weeks. This programme takes a group of young people who may be on the periphery of offending behaviour, and works with them over a period of weeks to deter them from crossing the boundary to criminality.</p> <p>Following discussion it was agreed to request that when they talk to the young people they ask for their opinion of the Youth Club, what activities would they like to see and any other options instead of a youth club.</p>	AH
7. 7(1) 7(2) 7(3) 7(4) 7(5) 7(6) 7(7) 7(8)	<p><b><u>Community Issues</u></b></p> <p><b><u>Community Warden: update</u></b></p> <p>A report had been received from Steve Grange outlining his activities since the last meeting. Cllrs thanked Steve for his report.</p> <p><b><u>Police update</u></b></p> <p>An email had been received from PCSO Humphreys regarding anti-social behaviour in Westerham.</p> <p><b><u>Town Partnership</u></b></p> <p>Cllr Boyle had attended the recent WTP meeting, minutes of which had been circulated. He reported that the initiative to provide a commercial service on the website was an excellent idea.</p> <p>The Clerk reported that WTC had been successful in obtaining a grant from the SDC Economic Fund for the overflow car park.</p> <p><b><u>Christmas Lights</u></b></p> <p>Cllr Marsh reported that two quotes had been received and it had been decided to go ahead with the previous contractor. A meeting had been set up for 18<sup>th</sup> June and following this a letter would be sent to retailers detailing the costs and asking for donations.</p> <p><b><u>Eden Valley Tourism Forum</u></b></p> <p>Information from the Eden Valley Footpaths Group was passed to APFOS.</p> <p><b><u>Edenbridge Warden</u></b></p> <p>Information had been received regarding the Edenbridge Warden costs. Cllr Marsh would attend the meetings if necessary.</p> <p><b><u>Edenbridge Partnership</u></b></p> <p>Following discussion it was agreed that the Clerk would monitor the Agendas and inform the Committee if attendance was required.</p> <p><b><u>Sevenoaks Health Action Team</u></b></p> <p>The Clerk had attended the on 1<sup>st</sup> June There was nothing to bring to the</p>	HM

7(9)	<p>Committees attention and the minutes would be circulated when available.</p> <p><b><u>Fullers Hill Public Toilets</u></b></p> <p>SDC had emailed to inform WTC that the Rateable Value had been considered but it had been concluded that it was not worth challenging. SDC would now like confirmation that the transfer of the toilets could be progressed. Following discussion it was agreed that this would be discussed at the Cllrs Away Day on 9<sup>th</sup> July and at F&amp;GP.</p> <p>An email had been received that following previous complaints the toilets were much cleaner.</p> <p>Following discussion it was agreed that Cllr Boyle would discuss options in the town.</p>	AH EB
7(10)	<p><b><u>Churchill School</u></b></p> <p>Cllr Ogden had reported that she had visited the School on 1<sup>st</sup> May and talked separately with years 4, 5 and 6. The format for all three groups focused on what Town and District Councils do, the mechanics of voting and what happens in the run up to and after elections. She returned to the School on the day following the election when the results of the School's mock elections were to be declared in the same way as the real thing! Their knowledge was impressive. The School were enthusiastic about a return visit to the Council. Following discussion it was agreed to approach the School regarding a visit by the School Council to discuss their ideas for Westerham, in effect a mini Healthcheck. It was also agreed to invite Cllrs Ogden and Wesley to the meeting.</p> <p>The Clerk had received notification that Mrs Early had resigned in order to start a headship at a larger primary school in September. Miss Stiff had accepted the full time role as Acting Headteacher.</p>	AH
7(11)	<p><b><u>Crockham Hill School</u></b></p> <p>There was nothing to report.</p>	
7(12)	<p><b><u>Sea Cadets/Drill Hall</u></b></p> <p>Cllr Moore had circulated a report of his visit to the Sea Cadets on 25<sup>th</sup> April. The Sea Cadets numbers were 25 to 30 regular attendees but not all were from Westerham.</p> <p>Cllr Moore had also attended the Sea Cadets on 11<sup>th</sup> June when they were presented with the Indefatigable Trophy for most improved unit. It was agreed to send a letter of congratulations and a thank you for the invitation.</p>	AH
7(13)	<p><b><u>Tourism</u></b></p> <p>The Clerk reported that she had purchased two leaflet racks for the Cyclery at a cost of £128. The Cyclery had requested a sign 'Tourist Information Point', this was agreed.</p>	
7(14)	<p><b><u>Jobs Fair</u></b></p> <p>The Clerk and a member of WTP had attended a meeting to discuss the Jobs Fair. It was agreed by both parties that this would not go forward due to lack of interest.</p> <p>However a programme to encourage young people into employment was discussed and it was felt that there was merit in exploring this further, this was agreed.</p>	AH
8.	<p><b><u>Summer Family Fun Sessions and half term update</u></b></p> <p>Playplace had sent a report from the Easter Family Fun Session and this had been circulated.</p>	

	<p>The Clerk reported that the Children's Centre would not be able to support the Family Fun sessions in the summer due to staff shortages.</p> <p>The poster was ready and three banners were being ordered.</p>	AH
9.	<p><b><u>Memory Café</u></b></p> <p>The Clerk reported that she had met with the Chairman of the Sevenoaks Dementia Forum and she was able to provide profession support but there would be a cost. She would provide a 4 hour training session for the volunteers for free. She was keen for the Edenbridge and Westerham Memory cafes to be linked and would like to put in a joint bid for funding, following discussion this was agreed.</p> <p>A Dementia Awareness session had been arranged for 17<sup>th</sup> July in the Council chamber and the Clerk and KCC Warden would launch the Memory Café and canvas for volunteers and sponsorship.</p> <p>Cllr Bird suggested approaching the Breakfast Club regarding sponsorship and it was agreed she would visit the next Club and make enquiries.</p>	AH LB
10.	<p><b><u>Terms of Reference</u></b></p> <p>The Terms of Reference had been circulated and following discussion it was agreed that Cllr Moore would review them and circulate his comments.</p>	NM
11.	<p><b><u>Youth Club Contract</u></b></p> <p>Lengthy discussion took place regarding the contract with the Youth Club; Cllrs were unhappy with the attendance and content of the sessions. It was agreed that the Clerk would draft a letter and it would be sent to all members for their comments.</p>	AH/Cllrs
12.	<p><b><u>Consultations</u></b></p> <p>12.1 KCC Libraries &amp; registration Services – The Clerk had listened to the webcast from 1<sup>st</sup> June and KCC had not been able to make a decision following the consultation as the Registration Services could not be externalised without new primary legislation. Therefore it was agreed to retain the in house until such time as the Registration Service could be externalised and form part of an integrated Libraries, Registration&amp; Archives trust.</p> <p>12.2 Rural Crime Survey – This had to be completed by individuals, Cllrs were asked to respond.</p>	Cllrs
13.	<p><b><u>Financial Statement to 31<sup>st</sup> May 2015</u></b></p> <p>This had been circulated and there were no queries.</p>	
14.	<p><b><u>Correspondence</u></b></p> <p>None</p>	
15.	<p><b><u>Reports from Councillors</u></b></p> <p>Cllrs Bates and Bird had attended the KALC Induction training for new Cllrs and were keen to attend a training session on 24<sup>th</sup> July.</p>	
16.	<p><b><u>Newsletter and web-site</u></b></p> <p>None</p>	

17.	<b><u>Matters for District and County Councillors</u></b> None	
18.	<b><u>Further Matters for Consideration at the next meeting</u></b> None	
19.	<b><u>Date of next meeting</u></b> Monday 14 <sup>th</sup> September 2015	

The meeting was concluded at 9.40pm

Minutes confirmed as a correct record:

Chairman