

WESTERHAM TOWN COUNCIL

Minutes of the Highways and Lighting Committee Meeting held on Monday 22nd June 2015 at 7.30pm in Russell House, Market Square, Westerham

Present: Councillors: Mrs L Rodgers (LR) Chair
 Mr A Holman (AH)
 Mr D Le Breton (DIB)
 Mr N Proudfoot (NP)
 Mr S Wilkie (SW)

In attendance: Assistant Clerk: Mrs D Rogers (DR)
 Two Members of the public

Item		Action
1.	<u>Apologies for Absence</u> None	
2.	<u>Declarations of Interest not previously declared</u> None.	
3.	<u>Minutes of the Meeting on 27th April 2015</u> Approved at the Council meeting on 20 th May 2015.	
4.	<u>Information items arising from the minutes of the previous meeting not dealt with elsewhere on the agenda</u> Assistant Clerk had obtained landlord details for Hortons Way.	
5.	<p><u>Highways</u></p> <p><u>5.1 Parking in Westerham, Parking Working Party</u> Following the recent SDC parking consultation for Westerham it was suggested that a Parking Working Group be set up to undertake a comprehensive review of parking issues facing Westerham. An advert for volunteers will be placed on Facebook, the Council website, Town noticeboards and appear in the August edition of the Gazette. Cllr Holman, Cllr Proudfoot and two members of the public in attendance at the meeting volunteered to join the working party. A working party start up meeting is planned to take place early September at the Council Offices. Assistant Clerk to organise.</p> <p><u>5.2 Brasted Landfill Site/Westerham Golf Course Development</u> Completion date is thought to be July 2015. Cllr Rodgers will contact the Manager of the Golf Club for an update and to raise again issues of the condition of A25 and request lorries travelling to and from the site drive appropriately.</p> <p><u>5.3 Goodley Stock Road - HGV signage</u></p>	DR

	<p>Request for signage had now been agreed by KCC.</p> <p><u>5.4 A25/Goodley Stock Road Junction</u> The cost to purchase a concealed entrance sign is approximately £50. It was therefore agreed that WTC would purchase their own concealed entrance signage for Farley Lane Junction with A25. Assistant Clerk to purchase.</p> <p><u>5.5 Speed Watch Campaign</u> Speed Watch Volunteers had carried out a speed watch session in May and plan to hold a further session in July. Assistant Clerk advised that there are 8 Speed Watch sites throughout Westerham.</p> <p><u>5.6 Drainage Issues – Smiths Lane</u> Cllr Wilkie to provide Assistant Clerk with photographs of the leak.</p> <p><u>5.7 Granville Road – Dropped Kerb Application</u> Application noted. Committee discussed concern over increase in dropped kerb applications and the reduction they have on off street parking along with the increase risk of flooding from a reduction of grass/ garden areas that provide drainage for rainwater.</p>	<p>DR</p> <p>SW</p>
<p>6.</p>	<p><u>Street Lighting</u></p> <p><u>6.1 Lighting Repairs</u> None to report.</p> <p><u>6.2 Service Inspection Report</u> All work identified in the 2014 Service Inspection Report had been complete.</p> <p><u>6.3 New Light along footpath SR344</u> The new light had been connected by UKPN.</p> <p><u>6.4 LED Lighting Strategy, Conversion of Sodium Heritage Lanterns</u> An inspection report of the current Sodium Heritage Lanterns had been carried out by our Street Lighting Contractor. The report identified the following:</p> <ul style="list-style-type: none"> • Due to condition of existing lanterns, Three new LED lanterns are required for columns 68, 71 & 142. • Eleven LED upgrade/conversions are required for columns 61, 62, 63, 69, 144, 145, 146, 147, 148, 149 & 151 • The Church footpath lanterns will not be converted to LED. This is because they are currently 18w Compact Fluorescent (the only ones in the Parish) and as there would be no energy savings to gain, it would be hard to justify the expenditure. <p>Committee was in agreement with Inspection report findings. Assistant Clerk had requested costings.</p>	
<p>7.</p>	<p><u>Sevenoaks District Council</u></p> <p><u>7.1 Sevenoaks Joint Transport Board Meeting 11th June</u> The Minutes and Reports are available from Assistant Clerk.</p> <p><u>7.2 Proposed Waiting Restrictions Consultation</u> Written confirmation from Sevenoaks District Council had been received on the 19 June 2015, confirming the results of the proposed parking restrictions consultation. Following consideration by the Sevenoaks Joint Transportation Board at its meeting on 10th March 2015 the Board decided the extent of the proposed double yellow line restrictions being introduced in Delagarde Road be reduced in order to reduce the impact on parking provision.</p>	

8.	<u>Consultations</u> None.	
9.	<u>Financial Statement to 31st May 2015</u> Noted. Assistant Clerk clarify at next meeting if the billing for street lighting was now up to date.	DR
10.	<u>Correspondence</u> <u>10.1 Email from Resident regarding A25 re-surfacing – update</u> WTC had requested that the issue be raise at District level at the Joint Transport Board Meeting.	
11.	<u>Reports from Councillors</u> <ul style="list-style-type: none"> • Cllr Le Breton raised concern over KCC's response that they will not replace damaged or missing cobbles and that holes are being filled with tarmac due to financial constraints. Cllr Le Breton stated that cobbles are part of the historic environment of Westerham and should be replaced. It was agreed that KCC should be contacted again and asked to replace the cobbles in keeping with the rest of the Town and in line with Sevenoaks District Councils Conservation Area Appraisal and Management Plan. Assistant to contact KCC. • Cllr Rodgers advised that APOS Committee are looking into extending Costells Meadow Car Park. It was agree that the Car Parking Working Party would look into further. • Cllr Proudfoot had attended CPRE meeting. 	DR
12.	<u>Newsletter and web-site</u> Parking Working Party. Assistant Clerk to investigate if a digital copy of the newsletter was available.	DR
13.	<u>Matters for District and County Councillors</u> Chase KCC on outstanding Highways issues.	DR
14.	<u>Further Matters for Consideration at the next meeting</u> Replacement of bollards and cobbles Parking on the pavement at Vicarage Hill layby Terms of Reference	
15.	<u>Date of next meeting</u> Monday 21 st September 2015	

The meeting was concluded at 9.15 pm

Minutes confirmed as a correct record:
Chairman