

WESTERHAM TOWN COUNCIL

Youth and Community Committee

Minutes of the Meeting held on Monday 20th April 2015 at 7.30pm in
Russell House, Market Square, Westerham

Present: Councillors: Mr N Moore (NM) – Chair
Mr E Boyle (EB)
Mrs H Marsh (HM)
Mr A McCormick (AM)
Mrs H Ogden (HO)
Mr N Proudfoot (NP)

In attendance: Clerk: Mrs A Howells (AH)
Ms M Sone - Playplace

Item		Action
1.	<u>Apologies for Absence</u> None	
2.	<u>Declarations of Interest not previously declared</u> None	
3.	<u>Minutes of the Meeting on 9th February 2015</u> The Minutes had been approved at the Council meeting on 23 rd March.	
4.	<u>Information items arising from the minutes of the previous meeting not dealt with elsewhere on the agenda</u> None	
5. 5(1) 5(2)	<u>Youth Projects</u> <u>KCC Youth Worker</u> An email had been received informing WTC that the Youth Bus would be coming to Westerham as from 20 th April but it was not clear for how long as KCC were going through a restructure. WTC would be kept informed. <u>Westerham Youth Club</u> Cllr Moore thanked Ms Sone from Playplace for attending the meeting. Ms Sone circulated a report and played a DVD which had been produced by the young people. Ms Sone reported that all Kent Youth Clubs were quiet at the moment. The numbers attending Westerham were not high and Playplace felt they needed to re-engage with the young people. Playplace would be re-launching the youth club with new activities such as street dance, graffiti art,	

5(3)	trips and possibly scuba diving. The details were being finalised this week and would hopefully be offered next week. Cllrs asked for the timetable and programme leaflets when available and agreed to monitor the situation. <u>Sevenoaks Youth Advisory Group</u>	Cllrs
5(4)	No date had been set for the next meeting – nothing to report. It was agreed to remove this item from the agenda unless and until the group was revived. <u>Edenbridge Commissioned Youth Work</u> Cllr Ogden had attended the meeting on 8 th April and circulated a report from the meeting. The major topics discussed were the impending Annual review of service with KCC and publicity and promotion of the service. It was also discussed at this meeting that numbers were down and how they were going to deal with this. The biggest change was how they worked with local schools to attract the 10/11 year age group and more use of social media to attract new young people. Following lengthy discussion it was agreed to lobby KCC Cllr Parry to ensure Westerham is included in the new round of commissioning due to start in autumn 2015 to be effective from 1 April 2016 and to consider the timetable for the Westerham tendering process.	AH
6.	<u>Youth Strategy/Anti-Social Behaviour</u> It was noted that there were no recent reported issues with young people however they were still gathering at Aqualisa and Russell House.	
7. 7(1) 7(2) 7(3) 7(4)	<u>Community Issues</u> <u>Community Warden: update</u> A report had been received from Steve Grange outlining his activities since the last meeting. Cllrs thanked Steve for his report. <u>Police update</u> An email had been circulated from PCSO Humphries to supplement his report to the Annual Town Meeting on 14 th April. He will be holding a cycle marking event at the Westerham Cyclery on The Green on Sunday May 3 rd between 11am and 1pm. The Clerk had received information regarding PCSO's designated powers which would be circulated to Cllrs. <u>Town Partnership</u> Cllr Proudfoot had attended the last meeting; the September 'Talk of the Town' weekend had been discussed. <u>Christmas Lights</u> Cllr Marsh reported that she had written a survey to be distributed to retailers and businesses; this had been discussed and agreed at the March meeting of WTP to link with the LNS. Cllrs Marsh and Boyle had then hand delivered and discussed the survey with retailers. So far 27 responses had been received all were positive and overwhelmingly felt the Christmas Lights were important; they wanted to continue with the LNS event as it generated business and to continue with the scale of display. 92% stated they would consider making a donation. A meeting had then been held with members of WTP and Cllr Marsh would now be putting together a menu of options and then obtain costings. Once this had been undertaken a letter would be sent to retailers stating the costs and timescales involved.	AH

7(5)	Cllr Moore thanked Cllr Marsh for all her hard work. <u>Eden Valley Tourism Forum</u> Information from the Eden Valley Footpaths Group was passed to APFOS.	AH
7(6)	<u>Edenbridge Warden</u> Apologies had been sent for the meeting on 4 th March, the next meeting was on June 14 th .	
7(7)	<u>Edenbridge Partnership</u> Apologies had been sent for the meeting on 6 th March, the next meeting was on Friday 5 th June.	
7(8)	<u>Sevenoaks Health Action Team</u> The Clerk would attend the next meeting on 1 st June.	
7(9)	<u>Fullers Hill Public Toilets</u> An email complaint had been received stating that the toilets were dirty and flooded. The Clerk had spoken to the Cleaning contractor who visited the site and who agreed to deep clean the floor. A plumber was called to repair one of the ladies toilets; this would be completed this week. The contractors for hygiene and dryers were also called out and the hand dryer was reported as working. Following discussion it was agreed that Cllr Boyle would discuss options in the town.	
7(10)	<u>Churchill School</u> An email had been received from the Head Teacher asking if it would be possible to arrange something with the Town Council and the School Council as the General Election approaches. Cllr Ogden and the Clerk to visit the School to arrange.	
7(11)	<u>Crockham Hill School</u> There was nothing to report.	
7(12)	<u>Sea Cadets/Drill Hall</u> There was nothing to report.	
7(13)	<u>Tourism</u> A request had been received for a second Tourist Information Point in Westerham, the Clerk to explore the possibility. A budget of up to £200 was agreed.	
7(14)	<u>Jobs Fair</u> A meeting would be held to discuss whether there was a way forward for Westerham. If not the idea would be abandoned.	
8.	<u>Summer Family Fun Sessions and half term update</u> The Clerk reported that the Easter Family Fun session had been successful with animal petting and face painting; both had proved to be very popular. The Clerk was asked to request a report and attendance figures from Playplace. The Clerk reported that the four Thursdays in August had been booked for the Summer Family Fun events. The following activities would take place – 6 th August – Magic Person, 13 th August – African drumming, 20 th August VAWK, and 27 th August circus skills.	AH AH
9.	<u>Memory Café</u> The Clerk reported that the visit to the Hartley Memory Café had taken place with the Community Warden and this had been a very useful visit. The Clerk was meeting the Chair of the Sevenoaks Dementia Forum the following day to	AH

	further discuss the matter.	
10.	<u>Westerham Food Bank</u> Cllr Ogden reported that the Food Bank had been running for five months; they were supporting five families and three individuals. Westerham community had been very generous, as had Waitrose at Biggin Hill and there was a good pool of volunteers.	
11.	<u>Age UK Out-reach Surgery</u> Age UK had reported that they had held 2 sessions and seen about half a dozen people which they felt was a small but satisfactory start. Details had been sent of the various reasons why people had visited the surgery. Age UK wished to place more posters about the building on the day of the surgery and would issue more flyers.	AH
12.	<u>Consultations</u> None	
13.	<u>Financial Statement to 31st March 2015</u> This had been circulated and there were no queries.	
14.	<u>Correspondence</u> The following correspondence was noted:- 14.1 New Police District Commander – Roscoe Walford 14.2 Kent Police Conference for Neighbourhood Watch Coordinators – 20/06/15 14.3 Kent Adult Education Courses for your Community Group 14.4 Sevenoaks District Seniors Action Forum Newsletter – March 2015	
15.	<u>Reports from Councillors</u> None	
16.	<u>Newsletter and web-site</u> PlayPlace Youth Club Summer Family Fun sessions	
17.	<u>Matters for District and County Councillors</u> Youth Commissioning	
18.	<u>Further Matters for Consideration at the next meeting</u> None	
19.	<u>Date of next meeting</u> Monday 15 th June 2015	

The meeting was concluded at 9.30pm

Minutes confirmed as a correct record:

Chairman