

## WESTERHAM TOWN COUNCIL

### Youth and Community Committee

Minutes of the Meeting held on Monday 9<sup>th</sup> February 2015 at 7.30pm in  
Russell House, Market Square, Westerham

Present: Councillors: Mr N Moore (NM) – Chair  
Mr E Boyle (EB)  
Mrs H Marsh (HM)  
Mrs H Ogden (HO)  
Mr N Proudfoot (NP)

In attendance: Clerk: Mrs A Howells (AH)  
Ms M Sone - Playplace

Item		Action
1.	<b><u>Apologies for Absence</u></b> Apologies were accepted and approved from Cllr McCormick – sabbatical	
2.	<b><u>Declarations of Interest not previously declared</u></b> None	
3.	<b><u>Minutes of the Meeting on 17<sup>th</sup> November 2014</u></b> The Minutes had been approved at the Council meeting on 7 <sup>th</sup> December.	
4.	<b><u>Information items arising from the minutes of the previous meeting not dealt with elsewhere on the agenda</u></b> None	
5. 5(1)  5(2)	<b><u>Youth Projects</u></b> <b><u>KCC Youth Worker</u></b> The Detached Youth Worker had been unable to attend the meeting due to illness but reported that attendance at the Youth bus had fallen. <b><u>Westerham Youth Club</u></b> Cllr Moore thanked Ms Sone from Playplace for attending the meeting. Ms Sone had provided a report and stated that following the meeting with the Council she appreciated they were looking for a more in depth report; however Playplace had just started the new monitoring system and the next report would provide more detailed information and outcomes. Last week on Tuesday they had 9 attendees at the Youth Club but on Thursday they had none. The new report will give attendance figures per session rather than monthly. The staff will be changing after half term.	

5(3)	<p>Cllr Boyle reported that the Film Club were still very keen to work with the young people and a meeting would be set up with her to discuss this further.</p> <p>Ms Sone undertook to provide answers to the following questions -</p> <ul style="list-style-type: none"> <li>• Where do the young people live outside of Westerham?</li> <li>• What difference was the Youth Club making to the young people?</li> </ul> <p>A list of activities in Westerham would be given to Ms Sone.</p> <p><b><u>Sevenoaks Youth Advisory Group</u></b></p> <p>No date had been set for the next meeting – nothing to report.</p>	EB/AH
5(4)	<p><b><u>Edenbridge Commissioned Youth Work</u></b></p> <p>Cllr Ogden had attended the meeting on 10<sup>th</sup> December and reported that all the youth deliverers attended this meeting, WKE, Playplace, the Youth Worker and Churches Together. The House was the focal point for young people however attendance had dropped. Edenbridge were willing to work with WTC in the future.</p>	
6.	<p><b><u>Youth Strategy/Anti-Social Behaviour</u></b></p> <p>The Clerk reported that one of the young people involved in the damage at KGF was due to receive a Youth Caution soon.</p> <p>Anti-social behaviour was still an issue but the PCSO had stated that the Police will not move young people on just because they were being noisy, even from outside the Surgery.</p>	
7. 7(1)  7(2)  7(3)  7(4)    7(5)  7(6)  7(7)	<p><b><u>Community Issues</u></b></p> <p><b><u>Community Warden: update</u></b></p> <p>A report had been received from Steve Grange outlining his activities since the last meeting. Cllrs thanked Steve for his report.</p> <p><b><u>Police update</u></b></p> <p>Emails had been circulated from PCSO Humphries to the KCC Detached Youth team and Playplace regarding the anti-social behaviour. He had also visited the Surgery to talk to staff about young people gathering in the garden.</p> <p><b><u>Town Partnership</u></b></p> <p>Cllrs Boyle and Proudfoot would be attending the Town Partnership meeting on 26<sup>th</sup> February.</p> <p><b><u>Christmas Lights</u></b></p> <p>Cllr Boyle reported that a wash-up meeting had been held with the contractor a representative of the retailers and the WTP, notes from this were circulated. There had been criticism of the lights this year on social media. The problems had been technical and due to the lights being put up too late. The contractor had made an undertaking to change the way he operated in Westerham in 2015. Following discussion it was agreed that Cllr Marsh would draft a survey for all retailers and businesses asking for their views and a donation commitment. This would be discussed at the next meeting.</p> <p><b><u>Eden Valley Tourism Forum</u></b></p> <p>Information from the Eden Valley Footpaths Group was passed to APFOS.</p> <p><b><u>Edenbridge Warden</u></b></p> <p>Cllr Ogden had attended the meeting on the 26<sup>th</sup> November, discussion had taken place regarding a new van for the Warden. The Clerk reported that an email had been received stating a van had been purchased.</p> <p><b><u>Edenbridge Partnership</u></b></p> <p>The next meeting was on 6<sup>th</sup> March, the Clerk would pass on WTC's apologies.</p>	HM

7(8)	<b><u>Sevenoaks Health Action Team</u></b> The Clerk had attended the meeting on 29 <sup>th</sup> January; there was nothing to bring to the attention of the Committee.	AH
7(9)	<b><u>Fullers Hill Public Toilets</u></b> The Clerk still had to follow up costings.	
7(10)	<b><u>Churchill School</u></b> Cllr Ogden and the Clerk had met with two governors to discuss closer links with the School and the Community. Unfortunately both Governors had now resigned.	
7(11)	<b><u>Crockham Hill School</u></b> There was nothing to report.	
7(12)	<b><u>Sea Cadets/Drill Hall</u></b> There was nothing to report.	
7(13)	<b><u>Tourism</u></b> There was nothing to report.	
7(14)	<b><u>Jobs Fair</u></b> The Clerk reported that the renamed Westerham Business Event had had to be postponed as only one table had been taken. It was hoped this would be run in a few months' time.	
8.	<b><u>Summer Family Fun Sessions and half term update</u></b> Costs for the summer sessions had been circulated and following discussion the costs were agreed. The Children's Centre had been asked if they were able to take part. Summer dates were being discussed The Clerk had provisionally booked Westerham Hall for 8 <sup>th</sup> April and was waiting for confirmation from the Children's Centre to run a combined event.	AH
9.	<b><u>Dementia Friendly Workshop</u></b> The Clerk had attended a Dementia Friendly Workshop at SDC. This had been very interesting and informative but not as practical as had been hoped. However the clerk and Community Warden were now exploring having a Memory Café in Westerham. The Doctors were very supportive of the initiative and were going to provide numbers of Dementia sufferers in Westerham so that a need could be established. A visit would also take place to the newly set up Memory Café in Hartley. The next step would be finding volunteers.	AH
10.	<b><u>Westerham Food Bank</u></b> Cllr Ogden reported that the Food Bank had been going for three months with referrals from the Children's Centre and one from Age UK. There were currently 21 volunteers.	
11.	<b><u>Age UK Out-reach Surgery</u></b> Age UK had requested a meeting to discuss having an out-reach surgery at the Council offices. The Clerk had met with two representatives from Age UK. The outcome of the meeting was that Age UK would like to use the meeting room to coincide with the Hi-Kent Hearing Aid clinic on the third Wednesday in the month between 10am – 12 noon; commencing on 18 <sup>th</sup> March. This would be on a trial basis. Following discussion this was agreed. Age UK would publicise this through the Doctor's surgery, Hi-Kent, the Gazette, Visit Westerham website and Facebook and WTC website, Edenbridge CAB and the Community	

	Warden.	
12.	<b><u>Westerham Emergency Plan</u></b> The draft Emergency Plan had been circulated. Following discussion it was agreed to add a separate section on potential Westerham emergencies and to have the Flood Plan as part of the document.	AH
13.	<b><u>Consultations</u></b> 13.1 KCC Library. Registration and Archive service Following lengthy discussion it was agreed to put a statement on the website and on Visit Westerham website and facebook page and in the Gazette encouraging residents to complete the consultation document.	AH
14.	<b><u>Financial Statement to 31<sup>st</sup> January 2015</u></b> This had been circulated and there were no queries. Following discussion it was agreed to rollover the Fullers Hill toilet budget to cover business rates and tourism budget.	
15.	<b><u>Correspondence</u></b> 16.1 Surrey Clubs for Young People letter was noted.	
16.	<b><u>Reports from Councillors</u></b> None	
17.	<b><u>Newsletter and web-site</u></b> Library consultation	
18.	<b><u>Matters for District and County Councillors</u></b> Westerham Library	
19.	<b><u>Further Matters for Consideration at the next meeting</u></b> None	
20.	<b><u>Date of next meeting</u></b> Monday 20 <sup>th</sup> April 2015	

The meeting was concluded at 9.50pm

Minutes confirmed as a correct record:

Chairman