

WESTERHAM TOWN COUNCIL

Minutes of the Highways and Lighting Committee Meeting held on
Monday 28th April 2014 at 7.30pm in Russell House, Market Square,
Westerham

Present: Councillors: Mrs L Rodgers (LR) Chair
Mr D Le Breton (DIB)
Mr N Moore (NM)
Mr S Wilkie (SW)
Mr R Buckley (RB)

In attendance: Assistant Clerk: Mrs D Rogers (DR)

Item		Action
1.	<u>Apologies for Absence</u> None	
2.	<u>Declarations of Interest not previously declared</u> None	
3.	<u>Minutes of the Meeting on 3rd February 2014</u> Were approved at the Council meeting on 24 th March 2014.	
4.	<u>Information items arising from the minutes of the previous meeting not dealt with elsewhere on the agenda</u> None	
5.	<p><u>Highways</u></p> <p><u>5.1 M25 Widening – Junctions 5 – 7</u> Project on target. Night closures ongoing.</p> <p><u>5.2 KCC Lorry Watch</u> Cllr Rodgers reported that the police had agreed to a combined lorry watch with a speed check for London Road. It was agreed by the Committee that mid-morning, on a Tuesday or Wednesday would be a suitable time/day. The Assistant Clerk to liaise with Simon Humphreys PCSO.</p> <p><u>5.3 Drainage Issues</u> Work had been undertaken by KCC on Croydon Road that had improved the situation. The Smith Lane water leak had not been resolved, despite the Assistant Clerk contacting East Surrey Water Company (ESWC) and Jamie Finch, KCC on several occasions since the last H&L Committee meeting. Cllr Wilkie reported that the site of the leak appeared to have collapsed. The Assistant Clerk to report again to Jamie Finch and ESWC.</p>	<p>DR</p> <p>DR</p>

	<p>There had been no further flooding reported at Farley Lane.</p> <p><u>5.4 Highways Fund</u> The Assistant Clerk to find out from The Clerk whether Highways fund money had been received from Cllr Parry.</p> <p><u>5.5 Parking in Westerham – Parking Working Group</u> New parking charges had been in place across the town since April. Cllr Rodgers gave an update on the proposed Darenth Car Park extension. Written agreement from Mr Warde for renting the field was required before work could begin and planning permission was required. A pre-application meeting was being arranged with WTC, WTP & SDC. Further quotes for the work were also required. It was hoped that the £27,000 excess received by SDC from increases in Westerham parking fees could be used to pay for the work. The Assistant Clerk to find out if Cllr Wesley had written to Mr Warde regarding rent of field.</p> <p><u>5.6 Speed Checks</u> A speed check was carried out at Crockham Hill on 24 March 2014. Two motorist were spoken to and advice given. Cllr Rodgers raised the question would WTC want speed cameras or flashing SIDs that show the car registration of speeding cars on the approaches to Westerham High Street, and London Road Zebra Crossing. After lengthy discussion it was agreed by the Committee to invite the appropriate person from KCC to a H&L Committee meeting to discuss Westerham' s needs to reduce speeding in and around the Town. The Assistant Clerk to liaise with KCC.</p> <p><u>5.7 Christmas Tree – Crockham Hill Gardens</u> Cllr Wilkie had met with KCC for a site visit. The Assistant Clerk awaited a quote from UKPN.</p>	<p>DR</p> <p>DR</p> <p>DR</p>
6.	<p><u>Street Lighting</u></p> <p><u>6.1 Lighting Repairs</u> Minor Repairs had been undertaken. All Priority 1 items of Maintenance Inspection Report had been completed.</p> <p><u>6.2 Request for New Light for Oak Road</u> A comment had been received by a resident that as Oak Road was very dark a further light would help. There was currently only one street light in Oak Road. The Assistant Clerk to write to Oak Road Residents Association and ask if residents would like an additional street light.</p> <p><u>6.3 Smiths Lane, Crockham Hill</u> KCC broken street lights had still not been fixed by KCC. The Assistant Clerk to investigate legislation on lighting road speed humps and do they need to be lit. If lighting of speed humps is optional Cllr Wilkie to contact residents in Smiths Lane to ask if they wish the light(s) to be on.</p>	<p>DR</p> <p>DR/SW</p>
7.	<p><u>Sevenoaks District Council</u></p> <p><u>7.1 Sevenoaks Joint Transport Board Meeting - 11.12.13</u> Item 18, Find and Fix of the SJTB meeting was noted. Cllr Moore raised the issue of multiple pot holes along length of Hartley Road. The Committee agreed that a complete road re-surfacing request should be submitted to KCC. The Assistant Clerk to log request with KCC.</p> <p><u>7.2 Oak Road – Parking Issues</u> Ongoing, no further update.</p> <p><u>7.3 Request for new bus shelter, London Road, Flyers Way</u></p>	<p>DR</p>

	The Committee agreed that this would be a valuable addition to a highly used bus stop and was happy to support the request further to costs being received. The Assistant Clerk to obtain quotes for a new bus shelter.	DR
8.	<u>Consultations</u> None	
9.	<u>Financial Statement to 30th March 2014</u> The Financial Statement had been circulated and it was noted a further electricity bill for had yet to be received and paid from the 2013/21 budget. It was agreed to rollover £3000 from the electricity budget. There were no further queries.	
10.	<u>Correspondence</u> <u>1.0 Request for map of Westerham Drains</u> WTC to request a drain survey the same as Brasted. The Assistant Clerk to contact the Chairman of Brasted Parish Council and ask who/how they are undertaking survey. The Assistant Clerk to also contact SDC/KCC and Environmental Health Officer and request a drain map.	DR
11.	<u>Reports from Councillors</u> Cllr Moore reported that he had spoken to the resident regarding concern about parking and emergency vehicle access to Black Eagle Close. The matter was now closed. Cllr Wilkie reported that a hedge was obscuring the SID at Crockham Hill. The Assistant Clerk to log with KCC. Cllr Rodgers advised that the Cherry Lodge Golf Course (Biggin Hill) and Westerham Golf Club (Brasted) developments were ongoing and would continue for up to a further 2 years.	DR
12.	<u>Newsletter and web-site</u> Lorry Watch update/results	
13.	<u>Matters for District and County Councillors</u> Highways fund (if not yet received) Air pollution in Westerham – Assistant Clerk to write to Cllr Parry & Mr Fallon (MP) raising WTC's concerns and requesting action plan. Cleaning of road signs – Assistant Clerk to request update from Cllr Maskell	DR DR DR
14.	<u>Further Matters for Consideration at the next meeting</u> Air Pollution Speed Cameras/SIDS for Westerham	
15.	<u>Date of next meeting</u> Monday 23 June 2014	

The meeting was concluded at 8.37 pm

Minutes confirmed as a correct record:
Chairman