

WESTERHAM TOWN COUNCIL

Minutes of the Highways and Lighting Committee Meeting held on
Monday 22nd September 2014 at 7.30pm in Russell House, Market
Square, Westerham

Present: Councillors: Mr N Moore (NM) Chair
Mr D Le Breton (DIB)
Mr S Wilkie (SW)
Mr R Buckley (RB)

In attendance: Assistant Clerk: Mrs D Rogers (DR)

Item		Action
1.	Apologies for Absence Mrs L Rodgers due to holiday	
2.	Declarations of Interest not previously declared None	
3.	Minutes of the Meeting on 23rd June 2014 were approved at the Council meeting on 14 th July 2014.	
4.	Information items arising from the minutes of the previous meeting not dealt with elsewhere on the agenda None.	
5.	Highways 5.1 M25 Widening – Junctions 5 – 7 Project complete. Remove from agenda. 5.2 KCC Lorry Watch Mr Camlin's email was noted. Committee fully supported his concerns. Assistant Clerk to request that Mr Camlin log future incidents with time, date and registration number so that action can be taken. Cllr Buckley reported that he had spoken to the Westerham Golf Club who had advised that the current work would be coming to an end by September/October and the land would be grassed in March/April 2015. 5.3 Speed Checks/watch Request for speed watch volunteers had been placed in Gazette, on Visit Westerham face book page and in the local newspaper. The Assistant Clerk advised that there were currently two trained volunteers and two more awaiting training by SDC on 14 th October. The Assistant Clerk to approach Westerham Town Partnership for further speed watch volunteers. Cllr Wilkie requested Crockham Hill Village as a potential speed watch site. Assistant Clerk to look into whether WTC need to do anything for Road Safety	DR DR

	<p>Week in November.</p> <p><u>5.4 Drainage Issues</u> The Smith Lane water leak had not been resolved. Cllr Wilkie reported that there was now a 5 inch hole and the road is collapsing. Cllr Wilkie agreed to take photographic evidence of leak and damage being caused and forward to the Assistant Clerk.</p> <p><u>5.5 Parking in Westerham – Parking Working Group</u> Update to be given at next meeting.</p> <p><u>5.6 Christmas Tree – Crockham Hill Gardens</u> Quote received from UK Power Networks for £5,324.42. Assistant Clerk to investigation if any money in budget for project.</p> <p><u>5.7 Repainting Road Markings</u> “SLOW” road marking at Vicarage Hill will be repainted this week by KCC.</p> <p><u>5.8 Air Pollution</u> Assistant Clerk presented report showing locations of air pollution monitoring sites in Westerham. The Assistant Clerk advised that a hard copy of the full 2013 Air Quality Progress Report by SDC is available for Councilors to read.</p> <p><u>5.9 Lollypop Person</u> Churchill Primary School fully supported idea of having a lollypop person but did not have funding. Await response from Cllr Parry re: funding.</p> <p><u>5.10 Dropped Kerb – Westways</u> Planning application noted.</p> <p><u>5.11 New Road – Crockham Hill</u> Committee supported suggestion of two way mirrors. Assistant Clerk to discuss with KCC and update resident on progress.</p> <p><u>5.12 London Road Resurfacing treatment</u> KCC had completed the London Road resurfacing treatment. However the Assistant Clerk had queried why the resurfacing had stopped before Beggars Lane Roundabout. Cllr Moore read out an email from KCC’s Resurfacing Engineer which stated that the section of road that had not been treated was not suitable for surface dressing and required a higher specification treatment. This will be carried out at such time it escalates to Countywide priority status for the next best suitable treatment option. Assistant Clerk to seek clarification on criteria for it to escalate to Countywide priority status.</p>	<p>SW/DR</p> <p>DR</p> <p>DR</p> <p>DR</p>
6.	<p><u>Street Lighting</u></p> <p><u>6.1 Lighting Repairs</u> Minor Repairs had been undertaken.</p> <p><u>6.2 Request for New Light for Oak Road</u> The Assistant Clerk had not had a response from the Oak Road Residents Association. Assistant Clerk to chase.</p> <p><u>6.3 Smiths Lane, Crockham Hill</u> No further action required. Remove from agenda.</p> <p><u>6.4 CCTV Column, Westerham High Street</u> Assistant Clerk had not been able to find out who was paying for the electricity to the light. It was agreed that the light would be fixed by WTC as a one off.</p>	<p>DR</p>
7.	<p><u>Sevenoaks District Council</u></p> <p><u>7.1 Sevenoaks Joint Transport Board Meeting – 16.09.14</u></p>	

	<p>Noted.</p> <p><u>7.2 Oak Road – Parking Issues</u> Update to be given at next meeting.</p> <p><u>7.3 Additional Parking Restrictions in Westerham</u> The Committee were happy with potential changes subject to formal consultation and agreed with SDC's proposal to batch together Black Eagle Close, Farley Nursery and Westbury Terrace with the Bartlett Road & Delagarde Road formal consultation. Assistant Clerk to advise Andy Bracey, SDC.</p>	<p>LR</p> <p>DR</p>
8.	<p><u>Consultations</u></p> <p><u>8.1 Increased speed limit proposed for HGV's</u> WTC opposed an increase to the speed limit for HGV's. The Assistant Clerk had completed and returned the consultation document.</p>	
9.	<p><u>Financial Statement to 31st July 2014</u> Noted.</p>	
10.	<p><u>Budget 2015/16</u> The Clerk proposed the 2015/16 H&L budget remained the same as this year. Committee requested clarification on the current budget figure of £26,925 and proposed budget figure of £23,925 before a decision could be made. Assistant Clerk to clarify figures prior to next H&L meeting.</p>	DR
11.	<p><u>Correspondence</u></p> <p><u>11.1 Churchill Primary School - Walk to school mark</u> Assistant Clerk to congratulate Churchill Primary School on their achievement.</p> <p><u>11.2 Parking Market Way</u> Correspondence was noted and Committee agreed to monitor situation with PCSO.</p> <p><u>11.3 The Milestone Society</u> Committee agreed that that the local milestone on the south side of the High Street should be restored. Assistant Clerk to contact KCC Highways Department. Assistant Clerk advised that the local milestone was already listed in the Heritage Environmental record.</p>	<p>DR</p> <p>DR</p>
12.	<p><u>Reports from Councillors</u> Cllr Wilkie reported that Flagstone at Crockham Hill war memorial was uneven and would need to be re-laid. Cllr Le Breton raised issues regarding street lighting along footpath to/from Darenth Car Park and the churchyard leading to/from Westerham Hall. Assistant Clerk to investigate and report back at next meeting.</p>	DR
13.	<p><u>Newsletter and web-site</u> None.</p>	
14.	<p><u>Matters for District and County Councillors</u> None</p>	

15.	<p><u>Further Matters for Consideration at the next meeting</u> None</p>	
16.	<p><u>Date of next meeting</u> Monday 24 November 2014 Cllr H Marsh hoped to attend.</p>	

The meeting was concluded at 8.50 pm

Minutes confirmed as a correct record:

Chairman