

WESTERHAM TOWN COUNCIL

Youth and Community Committee

Minutes of the Meeting held on Monday 15th September 2014 at
7.30pm in Russell House, Market Square, Westerham

Present: Councillors: Mr N Moore (NM) – Chair
Mr E Boyle (EB)
Mrs H Marsh (HM)
Mr A McCormick (AM)
Mrs H Ogden (HO)

In attendance: Deputy Clerk: Mrs D Marshall (DM)
Ms J Relf – KCC Detached Youth Manager

Item		Action
1.	<u>Apologies for Absence</u> None	
2.	<u>Declarations of Interest not previously declared</u> None	
3.	<u>Minutes of the Meeting on 16th June 2014</u> The Minutes had been approved at the Council meeting on 14 th July.	
4.	<u>Information items arising from the minutes of the previous meeting not dealt with elsewhere on the agenda</u> A date has been booked for the jobs fair: Thursday 6 th November.	
5. 5(1)	<u>Youth Projects</u> <u>KCC Youth Worker</u> Jane Relf, the KCC Detached Youth Manager attended the meeting and reported that 190 young people had engaged with the bus since the last Youth & Community meeting on the 16 th June. There had been an increase in the numbers, with between 8 – 31 young people attending the bus each week; these were predominantly male, but there had been an increase in females attending. Staff had engaged with the young people about drug and alcohol awareness, respect for the community and anti-social behaviour, and sexual health. KIAS targets were being met. A meeting with Playplace had yet to be arranged. Jane was thanked for her attendance and report. The Committee felt Councillor Parry should be made aware of how impressed they were with the work being undertaken, and that it was important that it continued.	AH

5(2)	<p>Mr A McCormick joined the meeting at 7.43pm</p> <p><u>Westerham Youth Club</u></p> <p>A report was circulated from the Youth Club. There was concern that the numbers attending the Youth Club were not as high as they had been previously and that this should be followed up and investigated. Is the Youth Club offering what the youngsters want? Cllr Ogden presented a proposal outlining the information that should be provided in future reports from Playplace - this was agreed. The committee agreed that a meeting should be arranged with committee members, and Chris/Toni from Playplace to discuss the youth club provision and reporting.</p>	AH
5(3)	<p><u>Sevenoaks Youth Advisory Group</u></p> <p>No date had been set for the next meeting – nothing to report.</p>	
5(4)	<p><u>Edenbridge Commissioned Youth Work</u></p> <p>Cllr Ogden advised the committee that the consortium met quarterly and the next meeting was planned for the beginning of October. WKHE were well organized and had formed good partnerships within Edenbridge.</p>	
6.	<p><u>Youth Strategy/Anti-Social Behaviour</u></p> <p>The letters sent to parents by the PCSO seemed to have been effective as there had been no further incidents of anti-social behaviour at Russell House.</p>	AH
6 (1)	<p><u>Anti-Social Behaviour, Crime and Policing Act 2014: Community Trigger</u></p> <p>The Clerk was asked to contact Councillor Parry to clarify how and when the Town Council would be able to use the community trigger.</p>	
7.	<p><u>Community Issues</u></p>	
7(1)	<p><u>Community Warden: update</u></p> <p>7.1 Community Warden update</p> <p>A report had been received from Steve Grange outlining his activities since the last meeting. Councillors agreed that he had very good people skills.</p>	
7(2)	<p><u>Police update</u></p> <p>A newsletter had been received from PCSO Simon Humphries. Speedwatch had been undertaken in Crockham Hill and four tickets given. A Safer Plates event had been held at the Wolfe garage, where a number of number plates had anti-tamper screws fitted. Anti-social behaviour at Westerham Hall had been reported in August, but Simon awaited receipt of the CCTV recording. The Committee agreed that they were happy to receive a newsletter and verbal update in future, rather than Simon providing an additional report.</p>	
7(3)	<p><u>Town Partnership</u></p> <p>Cllr Boyle reported that over 20 people had attended the late night shopping meeting and all tasks had been covered. WTP wished to install an outside socket on the Green near Wolfe statue in order to run a speaker system near the bus shelter. An exposed cable would need to be covered, to avoid being a trip hazard.</p>	
7(4)	<p><u>Christmas Lights</u></p> <p>Cllr Boyle reported that the work due to be undertaken in the summer had not yet taken place and was scheduled to be completed week commencing 15th September. Jane Hunter had requested additional lights to be fixed on the shops fronting Grange Island. The pit for the Christmas tree had not been installed.</p>	
7(5)	<p><u>Eden Valley Tourism Forum</u></p>	

7(6)	A new representative to be sought at Full Council. <u>Edenbridge Warden</u> Cllr Ogden would attend the next meeting on the 26 th November.	
7(7)	<u>Edenbridge Partnership</u> A new representative to be sought at Full Council.	
7(8)	<u>Sevenoaks Health and Well-Being Board</u> A new representative to be sought at Full Council.	
7(9)	<u>Fullers Hill Public Toilets</u> The toilets had been subject to obscene, racist and anti-semitic graffiti. This had been removed by the combined efforts of Rose, Tom and Steve, or painted over. It was agreed that although the public toilets were very low risk, a Legionella Risk Assessment should be undertaken in the new year, to use as a baseline.	AH
7(10)	<u>Churchill School</u> The Clerk to contact Mrs Early to discuss the way forward with the school council.	AH
7(11)	<u>Crockham Hill School</u> Contact to be resumed in the Autumn term.	AH
7(12)	<u>Sea Cadets</u> Cllr Ogden had attended the annual parade, along with a number of signatories. The group went up a level and were awarded a burgee for their inspection. Cllr Ogden suggested that future invitations should be accepted.	
7(13)	<u>Drill Hall</u> There was nothing to report. Clerk to discuss with Cllr Wesley the next step.	AH
7(14)	<u>Tourism</u> It was planned for Suzannah Reid to turn on the Christmas lights.	
8.	<u>Defibrillator</u> The defibrillator opening was well attended and received press coverage. It was agreed that the £345 cost of painting the kiosk should be met from the property reserve, as approved by F&GP. There would be a further cost for signage.	
9.	<u>Summer Family Fun Sessions and half term update</u> Cllr Ogden reported that the summer sessions were very popular once again and benefited from dry weather. The Children's Centre attended 2 out of the 4 sessions. The session at which only Playplace attended was not well organised. A report had been received which outlined the number of attendees at sessions. The hall had been booked for a morning session in October half term. The Children's Centre will also be there.	
10.	<u>Kent Teenage Pregnancy Strategy 2014-17</u> Cllr Ogden responded to the consultation on behalf of the committee as the deadline was before the meeting.	
11.	<u>Westerham Jobs Fair</u> The hall had been booked for Thursday 6 th November for the Jobs Fair. The cost of £96.25 for hall rent was approved.	

12.	<u>Westerham Food Bank</u> Cllr Ogden reported that there were now enough volunteers for the food bank, Westerham Hall had agreed to be the distribution venue and to provide storage. Funding has been provided by St Mary's, Westerham Town Council, The Rotary and Biggin Hill Lions. An application had been made to the Big Community Fund. The locations for donation bins had been agreed and Rotary had agreed to collect weekly. The Children's Centre needed to act as a referral mechanism. The timeline was end of October.	
13.	<u>Westerham Library</u> There was nothing to report.	
14.	<u>Sevenoaks District Strategic Board</u> There was nothing to report.	
15.	<u>SDC Draft Economic Development Strategy</u> Cllr Boyle reported that a response was being compiled by Jane Hunter.	
16.	<u>Financial Statement to 31st July 2014</u> This had been circulated and there were no queries.	
17.	<u>Correspondence</u> – was noted.	
18.	<u>Reports from Councillors</u> Cllr Ogden advised councillors that KALC were seeking examples of good practice, where parish/town councils had taken responsibility for services from district or county councils. The Edenbridge Warden was suggested as a good example.	
19.	<u>Newsletter and web-site</u> Cllr Ogden to write an article on the Food Bank.	HO
20.	<u>Matters for District and County Councillors</u> KCC Youth Worker and Community Trigger – Cllr Parry	
21.	<u>Further Matters for Consideration at the next meeting</u> Setting the budget	
22.	<u>Date of next meeting</u> Monday 17 th November 2014	

The meeting was concluded at 9.38pm

Minutes confirmed as a correct record: